

City of  
**WEST LIBERTY**

409 N. Calhoun Street – West Liberty, IA 52776  
Phone: (319) 627-2418 Fax: (319) 627-4847  
Email: wlcity@Lcom.net

**NOTICE TO ALL CONTRACTORS**

It will be your responsibility to contact the building inspector or City Hall to arrange inspections when your project requires them. Your call, letter or visit should contain the following information:

Name of Contractor:  
Location of Work:  
Type of Work:  
Date Ready for Inspection:  
Phone Number for Verification:

Building Inspections require the following:

- 1.) Inspect footings prior to pouring (City will do)
- 2.) Framing prior to sheet-rocking
- 3.) Final prior to occupancy (this includes sidewalk and driveway installation, finish grading)

Electrical Inspections require the following:

- 1.) Rough-in prior to sheet-rocking
- 2.) Permanent service
- 3.) Final

Plumbing Inspections require the following:

- 1.) Sewer tap before backfilling (City will do)
- 2.) Plumbing groundwork (City will do)
- 3.) Rough-in prior to sheet-rocking
- 4.) Final

*City Inspector will leave a copy of the inspection report at the site for all inspections, except footings.*

The City Inspector, Terry Goerdt, may be reached after 5:30 p.m. weekdays or Saturdays at (319) 886-1222 (*home*) or anytime (319) 330-9806 (*cell phone*)-leave a message if no answer.

City Hall's number is (319) 627-2418.

Thank you for complying with these procedures.